



JONES COLLEGE OF BUSINESS

**Business Administration/Management/Business Innovation and Entrepreneurship  
Intern Application**

**Student Name:** \_\_\_\_\_ **MTSU ID #** \_\_\_\_\_

**Hours Completed:** \_\_\_\_\_ **Major:** \_\_\_\_\_

**Semester of Internship:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Please list your personal internship objectives:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

I agree to:

- Meet with Internship Coordinator as requested
- Work a minimum of 225 hours for 3 hours of college credit
- Work in a company approved by the Internship Coordinator
- Perform in a professional manner and comply with employing company's regulations and policies
- Maintain employing company's confidentialities
- Submit an Internship Portfolio by designated due date to Internship Coordinator
- Ask employing company to complete and submit Employer Evaluation of Intern form by designated due date

**Student Intern Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Intern Coordinator Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Department Chair Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Return to: Amelia Bozeman in BAS N131 or email to [Amelia.Bozeman@mtsu.edu](mailto:Amelia.Bozeman@mtsu.edu)